



**City of Baxter**  
 PO Box 2626  
 13190 Memorywood Drive  
 Baxter, MN 56425  
 Phone (218) 454-5100, Fax (218) 454-5103  
 www.ci.baxter.mn.us

Thank you for your interest in the **Oscar Kristofferson (Baxter City) Park** for your gathering.

To reserve the pavilion, a \$\_\_\_\_\_ (see below) rental fee is required. You are responsible to ensure that there is no damage to the park facilities. The grounds must be left clean. We cannot reserve the ball fields or recreational areas. If you reserve the kitchen facility the Parks staff will have it cleaned and unlocked so you will not need a key to enter the area.

Monday through Friday	\$50.00 + \$3.69 sales tax = \$53.69
Saturday and Sunday	\$75.00 + \$5.53 sales tax = \$80.53
Cancellation Fee	\$10.00

If you have problems with the park facilities during your rental time, please contact City Hall at (218) 454-5100 if it is during regular business hours. After hours, please contact the Baxter Police Department at (218) 454-5090 or Roy at (218) 839-1761. **Please note: consumption of alcoholic beverages is not permitted. (Ref. 3-3-9 of City Code)**

Please complete the following and sign the form to indicate that you understand our policy. Return this form to City Hall with the rental fee. Please note: there will be a \$10.00 reservation cancellation fee deducted from any refund requested.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Group \_\_\_\_\_ How many? \_\_\_\_\_

Date \_\_\_\_\_ Time – from \_\_\_\_\_ to \_\_\_\_\_

Pavilion(s) to be reserved: (check all that apply)

\_\_\_\_\_ Small pavilion (seats 50 – has electricity)

\_\_\_\_\_ Large pavilion (seats 75 to 100 – has electricity)

\_\_\_\_\_ Kitchen facility in the small pavilion (includes stove, refrigerator & sink)

Signature \_\_\_\_\_

**OFFICE USE**

Date paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Information given to Parks Department \_\_\_\_\_

## Oscar Kristofferson Park – (Baxter City Park – 15 Acres)

2 Pavilions	Large Pavilion Seats 75 – 100 Small Pavilion Seats 50
Picnic Tables	15 Small (Seats 80) 4 Large (Seats 56) 2 Outside (Seats 20) 4 Benches (8' Around Play Area)
2 Grills	1 Large (18' x 48') 1 Small (14' x 24')
Kitchen Facility	Has Electricity, Hot & Cold Water, 4 Burner Electric Stove, Sink & Refrigerator
Water Fountain	
Rest Rooms	
Playground Equipment featuring:	1 Swing Set 3 Slides Play Structure
3 Baseball Fields	1 Baseball – 275' Outfield Fence 1 Baseball – 240' Outfield Fence 1 Baseball – 200' Outfield Fence
1 Softball Field	185' Outfield Fence
Warming House	
Hockey Rink & Rec. Rink	
Concession Stand (Utilized During Organized Sports Only)	
Bleachers on Fields	
2 Volleyball Courts (with Nets)	
2 Tennis Courts	
1/2 Basketball Court (2 Goals)	