



City of Baxter
 PO Box 2626
 13190 Memorywood Drive
 Baxter, MN 56425
 Phone (218) 454-5100, Fax (218) 454-5103
 www.ci.baxter.mn.us

Thank you for your interest in the **Eagle's Loren Thompson Memorial Park** for your gathering.

To reserve the pavilion, a \$_____ (see below) rental fee is required. You are responsible to ensure that there is no damage to the park facilities. The grounds must be left clean. We cannot reserve the ball fields or recreational areas. If you reserve the kitchen facility the Parks staff will have it cleaned and unlocked so you will not need a key to enter the area.

Monday through Friday	\$50.00 + \$3.69 sales tax = \$53.69
Saturday and Sunday	\$75.00 + \$5.53 sales tax = \$80.53
Cancellation Fee	\$10.00

If you have problems with the park facilities during your rental time, please contact City Hall at (218) 454-5100 if it is during regular business hours. After hours, please contact the Baxter Police Department at (218) 454-5090 or Roy at (218) 839-1761. **Please note: consumption of alcoholic beverages is not permitted. (Ref. 3-3-9 of City Code)**

Please complete the following and sign the form to indicate that you understand our policy. Return this form to City Hall with the rental fee. Please note: there will be a \$10.00 reservation cancellation fee deducted from any refund requested.

Name _____ Phone _____

Address _____

Group _____ How many? _____

Date _____ Time – from _____ to _____

Pavilion to be reserved: (check all that apply)
 _____ Pavilion (seats 50 – 75 – has electricity)
 _____ Kitchen facility (includes stove, refrigerator & sink)

Signature _____

OFFICE USE

Date paid _____ Receipt # _____

Information given to Parks Department _____

Loren Thompson Park – (9 Acres)

1 Pavilion Seats 50 -75

Picnic Tables 8 Small (Seats 80)

1 Grill 1 Large (18' x 48')

Kitchen Facility Has Electricity, Hot & Cold Water, 4 Burner Electric Stove,
Sink & Refrigerator

Water Fountain

Rest Rooms

Playground Equipment featuring:

1 Swing Set

1 Slide

Play Structure

Softball Field 200' Outfield Fence

Bike/Pedestrian Trail

Bike Rack

Warming House

Hockey Rink & Rec. Rink

Tennis Court

Basketball Court